

Prepayment/Refund/Weather

This email is not a guarantee of entry into this tournament and is subject to approval from the tournament director including the option of placing this registration on a waiting list. There is NO REFUND if you pull out of a tournament 14 or less days before the event. Your payment will be applied to a future event of your choice.

YOU MUST SEND PAYMENT TO THE TOURNAMENT DIRECTOR FOR CONFIRM YOUR ENTRY.

Tournament Registration Information

Due to numerous coaches dropping from tournaments last minute recently, **all Top Seed Events are now prepay**. You can send a payment as friends and family to topseedevents@gmail.com (if you do not send as friends and family, paypal incurs fees and you will be responsible for those fees) Or you can mail a check to

Top Seed Events
PO Box 23722
Lexington, KY 40523

Coaches, you must check in with the director on site BEFORE you play your first game. You will not be allowed to start your first game until your documents have been turned in. Failure to turn in you documents will result in a forfeit of each game until documentation is turned in.

THESE ARE THE 4 ITEMS YOU MUST HAVE TO PARTICIPATE

You will need to CHECK IN with the Tournament Director when you arrive on site with ALL the required paperwork. You will NOT be allowed to participate without it. It is the Coach/Managers responsibility to bring the following paperwork to EACH tournament. **The team will not be allowed to participate without it.**

You are required to bring a copy to EACH Tournament you participate in.

1. A COPY of your roster, printed with signatures of parents or guardians and players 18 years and older will sign for themselves.

Once you attain signatures I suggest you make MULTIPLE copies of your roster.
You will be required to turn in a copy and it will NOT be returned to you.

2. COPY of your Team Insurance Certificate.

Once you have your certificate, I suggest you make MULTIPLE copies.
You will be required to turn in a copy and it will NOT be returned to you.

INSURANCE: ALL Teams participating in tournaments must supply proof of team insurance coverage.

3. You will need to bring copies of players Birth Certificates or Government issue photo ID's - for older players, please make sure they have their Driver's License with them. NSA does NOT need copies of these, you need to have them on hand in case of protest.

4. GATE FEES: Tournaments will be taking traditional gate/admission fees per person or per vehicle.

Thank you for choosing Top Seed Events. If you have any questions please call or text Courtney at 615-975-5006 or you can contact via email at topseedevents@gmail.com

Refund/Credit Policy

NO REFUNDS WILL BE ISSUED AT ANYTIME AFTER PAYMENT. TOURNAMENT DIRECTOR WILL HOLD A CREDIT TO A FUTURE EVENT IF NOTICE OF CANCELLATION IS GIVEN AT LEAST 2 WEEKS PRIOR

Once you have paid your entry fee: Withdraw from the event 15 days prior to the start of the event and get full 100% credit to a future event.

WEATHER REFUND POLICY

We will make every effort to work with local facilities personnel to have fields in playable condition for our tournaments; however, we all know that weather is out of our control. It is our intent to have a fair rain refund policy that will be adhered to at this tournament. The general refund policy is outlined below; however, there may be cases where this policy will have to be altered by the directors. If the refund policy has to be altered, the head coach of the team will be notified with the change(s) and an explanation as to why the refund has to be altered. The tournament will have expenses that begin weeks if not months before the event actually takes place (field/facility rental, awards, merchandise, etc) These expenses are paid using funds that were collected with team's tournament entry fees.

The tournament director reserves the right to change the format of the event to complete the tournament due to inclement weather.

In the event of inclement weather and the weather does not permit us to play any or all games. Please note that partial games will be considered complete for the purposes of calculating credits.

- 2 or more game 0% credit
- 1 game 50% credit to future event
- 0 games 100% credit to a future event

If for some reason a tournament does not make and you have paid your entry fee you will receive a full refund check within 15 days. If you have paid online with a credit card, teams will forfeit the processing fee but will still get the full entry fee returned.